

**KIESTER CITY COUNCIL MEETING MINUTES
MONDAY, APRIL 13, 2009**

The Kiester City council held a regular meeting on Monday, April 13, 2009. Members present were Mayor Roger Oldfather, council members Jack Moon, Marcus Elvebak, Don Jensen, Ted Mattick, Clerk Kari Jacobson, and Marlin Albers. Members from the public in attendance were Doug Trytten (Kee Town and Country Centre), and Darwin Vicker from Larson Allen.

Mayor Oldfather called the meeting to order at 7:00 p.m. Darwin Vicker from Larson Allen provided an overview of the audit of the financial statements for the year ended December 31, 2008.

Jacobson read the minutes from the previous meeting. A motion to approve the minutes from the previous meeting as read was made by Moon and seconded by Elvebak. Carried 5-0.

Jacobson prepared a list of claims to be paid, a list of bills paid for March, and a list of bills paid to date for April. A motion was made by Jensen, and seconded by Mattick to approve the claims to be paid, and the financial report as presented. Carried 5-0.

Jacobson provided a revised budget for 2009 to the council, based on the revisions discussed at the previous meeting. Elvebak made a motion that was seconded by Moon to approve the revised 2009 budget. Elvebak made a motion that was seconded by Jensen to transfer \$7500.00 from the general fund to the fire department fund. Carried 5-0. Water-Sewer and Recycling charges were discussed. Elvebak made a motion that was seconded by Mattick to raise the water-sewer rates by \$4.00 and add an additional \$1.00 recycling charge for a total increase of \$5.00 to the water-sewer bills effective July 1, 2009. Carried 5-0.

Jacobson presented building permits for Jack Huston and Phillip Gutt. Moon made a motion that was seconded by Jensen to approve their building permits. Carried 5-0.

Jacobson presented estimates for tree removal, ambulance garage roof, and sealing the seams on bus garage roof. Jensen made a motion that was seconded by Mattick to approve the tree removal estimate from Donn Slette. Carried 5-0. Jacobson will put an ad in the paper requesting bids for the replacement of shingles on the ambulance garage. The bus barn agreement was briefly discussed. Elvebak made a motion that was seconded by Mattick to end the agreement with USC School for the bus storage at the end of this school year. Carried 5-0. Albers updated the council on the costs of installing a separate electric meter on the bus garage. The council and the KT&CC group will continue to work together to determine the future of the bus garage options.

Jacobson also shared the sample resolutions and series of events that need to be completed for the establishment for a rural/urban tax district by request of the Orville Wigern family. The resolution was read and Elvebak made a motion that was seconded

by Mattick to set the hearing date for June 8, 2009 at 7:00 p.m. in the council meeting room. Roll call vote all in favor to approve the resolution.

Our Saviors Lutheran Church group has issued a request to utilize the Council meeting room for the rummage sale on May 9th. Moon made a motion that was seconded by Jensen to approve the use. Carried 5-0

Albers provided a maintenance update to the council. He indicated that Main Street will be seal-coated this summer. He also indicated the need to purchase about four loads or Rip-Rap for the ponds. Albers advised the council that he will be purchasing additional weights for the back of the tractor at \$75.00 per weight. He also provided information to the council regarding a phosphorus management plan that he will be working on, and also provided information from the Minnesota Pollution Control regarding the recent inspection. All reports are satisfactory.

The second reading of the AWAIR & Right to Know manuals were presented. Moon made a motion that was seconded by Jensen to approve the manuals, and keep them on file. Carried 5-0. The AWAIR & RIGHT TO KNOW training session will be April 21st from 9:00-11:00 a.m. or 7:00-9:00 p.m. at the Frost Fire Department and all city employees are required attend one of the sessions.

Jacobson provided information to the council regarding the summer rec. program and the dog/cat shot clinic and current licensing requirements. Mattick made a motion that was seconded by Elvebak to approve the current summer rec. program for 2009. Carried 5-0. Jensen made a motion that was seconded by Elvebak to direct Clerk Jacobson to line up a pet vaccination clinic and license opportunity, and send out letters to pet owners. Carried 5-0.

The council discussed the mowing of the athletic fields. The council agreed to allow Mayor Oldfather and Albers to coordinate that with interested parties.

Mayor Oldfather and Clerk Jacobson shared miscellaneous correspondence that has been received by the city. Mayor Oldfather shared a letter declaring April as child abuse prevention month. Jacobson provided the council with various future training and meeting opportunities. Mayor Oldfather reminded the council of the upcoming Board of Appeals Hearing scheduled for Monday, April 20th at 5:00 p.m. in the council meeting room.

Elvebak made a motion that was seconded by Mattick to adjourn the meeting. Carried 5-0.

Submitted by
Kari L. Jacobson
City Clerk/Treasurer