

**KIESTER CITY COUNCIL TAX EVALUATION HEARING & REGULAR CITY
COUNCIL MEETING MINUTES
MONDAY, APRIL 18, 2011**

The Kiester City council held a Tax Evaluation hearing and regular City Council meeting on Monday, April 18, 2011. Members present were Mayor Jeanne Brooks, council members Jan Engebretson, Dean Johnson, Don Jensen, Monty Flaskerud, and Clerk Kari Jacobson. Members of the public in attendance were Joe Uderman, and Gertrude Johnson from the Faribault County Assessor's office, Brad Gohla from The Store, Brandon Hagenson (Fire Chief) arrived at 6:55 p.m., and Philip Gutt.

Mayor Brooks called the Tax Evaluation Hearing to order at 5:00 p.m. Joe Uderman and Gertrude Johnson from the Faribault County Assessor's office shared reports of recent home sales, and explained to the council how evaluations can be impacted. Home values in Kiester were not changed for the current tax year, unless there were significant property improvements made. No members of the public contacted the assessor's office or attended the hearing. Engebretson made a motion that was seconded by Flaskerud to adjourn the Tax Evaluation Hearing at 5:21 p.m. Carried 5-0.

Mayor Brooks call the regular city council meeting to order at 5:25 p.m.

Jacobson read the minutes from the previous meeting. Jensen made a motion that was seconded by Engebretson to approve the minutes as read. Carried 5-0.

Jacobson prepared a list of claims to be paid, and a list of bills paid to date for April. A motion was made by Johnson, and seconded by Jensen to approve the claims to be paid, and the financial report as presented. Carried 5-0.

The next item on the agenda was to review the current lease/bills with Brad Gohla. Mayor Brooks went through the bills that haven't been paid. Brad agreed to pay \$400.00 for the electrical work that was done. Jensen made a motion that was seconded by Johnson to agree to the \$400.00 reimbursement. Carried 4-1 Mayor Brooks opposed the motion. A brief discussion followed regarding the meat saw replacement purchase, and the compressor replacement invoices. Johnson made a motion that was seconded by Jensen to split the costs 50/50 with Brad. The final tally to date is that Gohla will pay \$632.62. Carried 5-0. Gohla also provided the council with a bill for a software license fee from RDS for the scanners at the store. Mayor Brooks agreed to contact RDS for a better clarification regarding this invoice. The lease agreement was reviewed and Gohla wanted more clarification on what repairs are included in Section 8 of the lease agreement. He provided a revised list of a possible cost sharing arrangement that could be used. No action taken. Engebretson made a motion that was seconded by Flaskerud to schedule a work session for 5:30 p.m. on May 9th prior to the regular council meeting at 7:00 p.m. for more discussion regarding the lease agreement. Carried 5-0.

Jacobson provided building permits for Jeremiah Ulferts, and David Hamson. Flaskerud made a motion that was seconded by Johnson to approve their building permits. Carried

5-0. A brief discussion followed regarding a time frame for completion of the projects. Johnson made a motion that was seconded by Jensen to allow building permits to be applied for any exterior work that would be over \$500.00, and the work must be completed within 180 days from the approval date, and if not completed would need approval from the council for an extension. Carried 5-0. The council also reminds the public that if a permit isn't obtained prior to the start of a job there will be an additional \$100.00 added to the \$25.00 initial building permit application cost.

Brandon Hagenson (Fire Chief) provided an update on the new 800 megahertz narrow band radio system that is being regulated. He indicated that Faribault County has obtained grant funds to purchase radios for the fire and ambulance departments. He also requested action by the council to increase fire call fees from \$750 per call to \$1000 per call, and vehicle accident calls from \$250 to \$500. Jensen made a motion that was seconded by Engebretson to approve the increase in fire call fees. Carried 5-0.

Mayor Brooks called for updates on any committees that have met. She also reminded the council that the process for committees is that they can obtain information, but cannot make any decisions or commit any city resources until voted on and approved, at a regular city council meeting. Trash and building permit violations were discussed with Jacobson being requested to send out two additional letters from the council.

Public input: Philip Gutt requested an extension on a building permit obtained on April 21, 2010. Johnson made a motion that was seconded by Jensen to approve the extension of his building permit for 60 days. Carried 5-0.

Jacobson advised the council of a request from the WELCA group to utilize the city hall on May 7th for a bake sale. Jensen made a motion that was seconded by Engebretson to approve their request. Carried 5-0.

Mayor Brooks shared a complaint regarding drivers driving north on Main Street and pulling into a parking spot on the West side of the street. There are no U-Turn allowed signs on the corners, and for the safety of our residents, people are being encouraged to drive south on Main street to correctly park on the West side of Main Street.

Clerk Jacobson shared the newsletter that she has been working on. 2011 swimming pool water fees were discussed, and will be printed in the upcoming newsletter. Engebretson made a motion that was seconded by Jensen to bill residents with swimming pools a onetime fee of \$25.00 for pools holding 500-999 gallons of water and \$35.00 for pools holding 1000 gallons or more, and if payments aren't made, the fees will be assessed to the taxes of the property owner. Carried 5-0. Mayor Brooks also brought a discussion item up regarding new resident welcome packets. She indicated that the Our Saviors Stewardship Committee is currently working on something similar. A brief discussion followed with the council agreeing to turn any information over to that group.

Mayor Brooks requested information regarding the carpet cleaning bids that Johnson and Jensen have obtained. A brief discussion followed regarding the painting that is also needed in some of the city owned building. No action.

Mayor Brooks and Clerk Jacobson shared miscellaneous correspondence that has been received. Jacobson provided information regarding training and meeting dates. Members are asked to contact Jacobson if they would like to be signed up for any meetings or training sessions. Jacobson reminded the council of the upcoming OSHA Training on April 27th at 9:00 a.m. at the Community Center/Fire Hall, Pet Shot clinic and Dog licensing on May 7th at the Community Center/Fire Hall from 8:00 a.m. until 9:30 a.m. and also the Faribault County-Kiester Clean-up on June 4th at the corner of 3rd and Front Street from 9:00 a.m. until noon. Jacobson requested two or more volunteers to issue dog licenses on May 7th. Johnson and Brooks volunteered to be on hand to issue dog licenses.

Jacobson indicated to the council that she has been in contact with R.J.'s Contracting regarding the roof bids. He indicated that he would get the steel ordered and get them done when materials arrive. Mayor Brooks will check with him on obtaining insurance certificates.

Engbretson made a motion that was seconded by Johnson to adjourn the meeting.
Carried 5-0.

Submitted by
Kari L. Jacobson
City Clerk/Treasurer